



STATE OF HAWAII  
DEPARTMENT OF HEALTH  
FAMILY HEALTH SERVICES DIVISION  
MATERNAL AND CHILD HEALTH BRANCH  
WOMEN'S HEALTH SECTION - FAMILY PLANNING PROGRAM  
741-A SUNSET AVENUE, ROOM 100  
HONOLULU, HAWAII 96816

In reply, please refer to:  
File:

November 10, 2004

To: Applicants for Community Information and Health Education: Family Planning  
and Reproductive Health Contracts

From: Mel Whang, Health Educator

Subject: **Addendum 1 to RFP Number HTH 550-6**

**The following changes have been made in the Community Information and Health  
Education RFP:**

**The following shall be added to Page 1-8, XX. Monitoring and Evaluation:**

(7) Quarterly Reports

(8) Action Plan

**The following shall be replaced on Page 2-2, second paragraph from the top:**

**Old Statement**

Educational efforts shall include engaging hard-to-reach populations, such as the uninsured and underinsured women, males, adolescents (using an abstinence-based curriculum), the homeless, disabled, and substance abusers.

**New Statement**

Educational efforts shall include engaging hard-to-reach populations, such as the uninsured and underinsured women, males, adolescents (using an abstinence-based curriculum), the homeless, disabled, substance abusers, and the general population.

**The following shall be replaced on Page 2-3, under II. General Requirements, 2. Personnel:**

**Old Statement**

**2. Personnel**

The staff person providing health education services must have experience and knowledge in health education outreach and community resources. A high school degree is required. The FP Health Educator must work a minimum of half time (0.5 FTE) in FP community health information and education activities.

**New Statement**

**2. Personnel**

The staff person providing health education services must have experience and knowledge in health education outreach and community resources and must live in the community being served. A high school degree is required. The FP Health Educator must work a minimum of half time (0.5 FTE) in FP community health information and education activities.

**The following shall be replaced on Page 2-5, under A. Service Activities, item b:**

**Old Statement**

- b. The awardee shall develop, in consultation with the FPP Health Educator, a two-year Action Plan for the FP community health education program, to be submitted no later than July 31, 2005 and July 31, 2006, with revisions made as needed during the contract period (see Attachment F, Action Plan format and instructions).

**New Statement**

- b. The awardee shall develop, in consultation with the FPP Health Educator, an Action Plan for the FP community health education program, to be submitted no later than July 31, 2005 and July 31, 2006, with revisions made as needed during the contract period (see Attachment F, Action Plan format and instructions).

**The following shall be replaced on Page 3-4, item B. 5:**

**Old Statement**

5. Applicants shall identify their baseline for the FP output and performance measures. The applicant shall formulate both reasonable and achievable performance objectives, and describe the approach to be taken in meeting these objectives for the multi-year contract period. Refer to Section 5, Attachment E, Tables A & B. These tables must be completed and attached to the Application Proposal.

**New Statement**

5. Applicants shall identify their baseline for the FP output and performance measures. The applicant shall formulate both reasonable and achievable performance objectives and describe the approach to be taken in meeting these objectives for the multi-year contract period. Refer to Section 5, Attachment D, Tables A & B. These tables must be completed and attached to the Application Proposal.